

Service Requests can be printed one at a time from Service Request Entry or in a batch using Service Request Printing.

Batch Service Request Printing options are:

- Print Sequence** - Crew Id or Job Id
- Sequence Range** - Crew Id or Job Id
- Range of Dates** - Creation Date
- Print Status** - Unprinted, Printed, Both Printed and Unprinted
- Request Status** - Resolved, Unresolved or Both

Service Request Printing

06/05/98
12:03 PM

ABC Interiorscaping
Job Service Request

Request #: 0000001

Req Date: 06/05/98 Job Id: 000005

Req Time: 11:06 AM Name: Sheraton Gwinnett Place (770) 848-9000

Address: 3050 Pleasant Hill Rd.

Duluth GA 30136

Map Coordinates:

Caller: Hank LeBow Assigned to Crew: RT1
Request: Moving to a new office, can plants be moved without a problem?

Date Reported to Crew: 06/05/98
Time Reported to Crew: 11:08 AM

Last Workorder Id:
Date Created: / /

Scheduled Service Date: 06/06/98
Actual Service Date: 06/06/98

Date Last Printed: / /

Problem Resolved?: Y

